

# **APPLIED SCHOLASTICS ACHIEVEMENT PROGRAM™**

## **Achieving Student Academic Proficiency...ASAP**

### **HOW STUDY GUIDES WORK**

A Study Guide is an individualized, detailed lesson that works as follows: first the students learn the subject's basic terms through an exact procedure of defining the word with proprietary math, Language Arts or grammar glossaries and then using the term in sentences applicable to the definition so that they actually understand the term and how to use it. Then they go on to perform various function exercises related to the term so that they are practicing what they are learning about as they go along.

Some words or functions have many more exercises than others depending on what the word and its function or its use is. Some terms have them model the function using play dough or clay so that they get a full conceptual understanding of the term. Some have them actually go out and perform certain exercises.

In math, examples of this would be things such as determining lengths of various walls or pouring liquids to determine differences in amounts. Early on problems and problem solving are introduced through mysteries and puzzles; then, at higher levels, the study guides introduce math word problems that require more advanced calculations and use of formulas.

In Language Arts, examples would be defining the words "facts" and "opinions" and then giving examples of several facts as well as several opinions to show the differences. Another is defining subject-verb agreement and then finding several examples of that in books. After they have progressed sufficiently in their understanding of the basics, students then do even more complex exercises using what they have learned, such as working out an oral speech about a subject of their choice and then giving that speech to their teacher or tutor and partner, or picking something they are interested in and researching it in an encyclopedia and then writing an essay or story about it.

Study Guides take a student from the basics of the subject up through higher levels in a step-by-step fashion ensuring understanding and ability to use the material at every step. In this way the students gain mastery of what they are learning and close the gaps in their math and Language Arts subjects making it possible for them to go forward easily.

Study Guides are not a replacement for curriculum; instead they supplement the curriculum by "plugging the holes" in a student's earlier education, making it possible for them to access their current level of curriculum. Study Guides were structured to align to state standards and because they are done in components they permit maximum flexibility. The program can be pulled apart and reconstituted in various ways to deal with whatever the need is and or for the personalized programs of each student. In other words, it is flexible and adaptable.

#### **The list of Study Guides for Language Arts:**

- Basic Language Arts
- Small Words
- Punctuation
- Parts of Speech
- Advanced Parts of Speech
- Essay Writing
- Advanced Essay Writing

How to Review Writing  
Advanced How to Review Writing  
Authors and Types of Writing  
Research  
Letter Writing  
Poetry  
Plays

**The list of Study Guides for Math:**

Math Basics:

Math Level One, #1  
Math Level One, #2  
Math Level One, #3  
Math Level Two, #1  
Math Level Two, #2  
Math Level Three, Algebra I  
Math Level Three, Algebra II  
Math Level Four, Geometry #1  
Math Level Four, Geometry #2

